

10th November 2020

Dear Parent/Carer

In the event of a bubble closure, your child's class teacher will use Meet through Google Classroom to undertake some teaching online. At St Aloysius, we have adopted a **blended approach** to remote learning built upon pre-existing digital strategy and school values. This will mean that whilst **some** teaching will take place live, the children will also be asked to complete a mixture of hand written work in their school books (these will be sent home with your child) and online work on Google Classroom. All work will be assigned through Google Classroom and will be available to view within the **classwork folder**. Staff will explain where work needs to be completed within the instructions section of an assignment. It is vital that work is handed in to allow staff to provide much needed feedback to the children. Google Meet will enable us to have some *face to face* time with groups of children whilst they are having to isolate, giving us the opportunity to help them progress further with their learning and provide them with some encouragement during what can be a daunting time.

As some parts of lessons will be streamed remotely, there are a few procedures that children will need to adhere to. These will be outlined in our **Pupil Expectations for Google Meet** document which can be viewed via our school website. All online teaching and communication will be recorded for the purposes of safeguarding. All recordings will only be stored securely within the school's Google Drive account accessible only to members of the Senior Leadership Team and retained only for the designated time limit in accordance with GDPR. Before any child is allowed to participate in any form of online lessons from home, parents must sign below to give consent and return this to school.

For further information regarding our approach to remote learning and to view our school policy please visit <http://www.st-alloysius.co.uk/information-for-parents/policies-2/pupil-related-policies/>.

For a step by step tutorial as to how to access your child's Google Meet session please click on the following link: <https://youtu.be/qj3ZXbxAeYc>

Yours sincerely,

**Mr N Conway**

**Head Teacher**

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### Video Conferencing Consent

I give consent for my child to take part in video conferencing sessions organised by the staff at St Aloysius Federation Schools. I understand that during the video conferencing session the children will be supervised by their teacher at all times, and the link will take place over the school virtual learning platform supplied by Realsmart, which is a safe and secure site. I understand that all sessions will be recorded for safeguarding purposes and retained securely on the school's Google Drive account for the required length of time in accordance with GDPR.

I have also read and acknowledged the pupil expectations for behaviour during online sessions.

Please could you return the signed form to your child's class teacher no later than Wednesday 18th November 2020.

My child .....Class.....

Signed .....(Parent /Carer)