

## PERSON SPECIFICATION

**POST TITLE:** **Midday Supervisory Assistant**

**GRADE:** Band 3, Scale Point SCP 4  
FTE annual salary £25,185 / Pro-rata annual salary £4712.37 / weeks paid 48.13

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
<b>Educational Attainment</b>		<ol style="list-style-type: none"> <li>1. A Classroom Assistant certificate or working towards this or equivalent</li> <li>2. First Aid Certificate or training</li> </ol>	<ol style="list-style-type: none"> <li>1. Application form</li> <li>2. Certificates</li> <li>3. Interview</li> </ol>
<b>Work Experience</b>	<ol style="list-style-type: none"> <li>1. Interest in working with children</li> </ol>		<ol style="list-style-type: none"> <li>1. Application form</li> <li>2. Interview</li> <li>3. Reference</li> <li>4. Certificates</li> </ol>
<b>Knowledge/ Skills/ Aptitudes</b>	<ol style="list-style-type: none"> <li>1. Good communication skills</li> <li>2. Calm and effective behaviour management</li> <li>3. Lead and organise games and activities for pupils during the lunch break</li> </ol>		<ol style="list-style-type: none"> <li>1. Application form</li> <li>2. Interview</li> <li>3. References</li> </ol>
<b>Disposition</b>	<ol style="list-style-type: none"> <li>1. Flexible approach to work</li> <li>2. Committed to the principles of equality and diversity</li> <li>3. Able to work as part of a team</li> <li>4. Able to use own initiative</li> </ol>		<ol style="list-style-type: none"> <li>1. Interview</li> <li>2. References</li> </ol>