

SEND Journey at St Aloysius Catholic Infant and Junior School Academy - Graduated Approach



Beginning of SEND Journey
 Class teacher raises concerns through initial concerns process despite QFT (Quality First Teaching) OR Parents raise concerns.

A meeting is organised between Class Teacher and Parents to discuss the concerns. Interventions and in class provisions are negotiated and implemented. A review period of **3-4 weeks** is instigated with monitoring occurring. Pupil is placed on monitoring list.

If after **3-4 weeks** the interventions implemented and additional provisions agreed have **not** made an impact then an *Initial Concern Form* is completed and this is shared with Beth Carabine (SENCo). SENCo then observes the pupil in class and provides feedback to the class teacher with strategies to implement. This process lasts for **2 weeks**.

Yes, remain at this stage.
 A meeting is organised between SENCo, Class Teacher and Parents to review the strategies implemented.

The class teacher implements the SENCo recommendations for **6-8 weeks (one half term)** and the pupil is tracked.

Stage 1 Quality First Teaching

No
 If after Stage 1, the child is not making sufficient progress against targets and suggestions implemented, then parents will be invited into school to discuss placing the child on the SEND register.

At this stage, an action plan will be formulated by class teacher to document the child's needs and outline specific SMART targets. Interventions to target individual needs will be implemented and reviewed half termly by the class teacher. Parents will also receive a copy of the action plan termly with annotations completed by teaching staff about the progress of the child.

During termly pupil progress review meetings, class teachers will feedback on pupils on monitoring lists and SEND register. At this point, class teachers will highlight any pupils who are still not meeting their targets despite regular interventions and tracked progress. At this stage, any parents of a child who is identified as not making sufficient progress despite an action plan will be invited into school to discuss potential next steps for the provision of their child.

Stage 2 SENCo Involvement

Is the child making progress
 Yes, remain at this stage.

Key:

Teacher:

SENCo:

Teacher & SENCo:

Stage 4

Stage 3

If the child is still not making adequate progress despite all strategies being implemented then it may be necessary to refer the child to an outside agency. This could be:

- Lifecycles (pathway to CYPS)
- Educational Psychologist
- Speech and Language
- Occupational Therapist
- Pediatrician
- South Tyneside Inclusion Team

Waiting times are dependant upon individual services. Sometimes multiple referrals will take place at any given time.

Outside Agency recommendations are discussed with parents, SENCo and class teacher and these recommendations are implemented.
 6-8 weeks (half term)

A review meeting is held after the half term to discuss whether the recommendations have made an impact. Parents, SENCo and Class Teacher will be invited to attend the meeting.

Is the child making progress
 No

If there has been no impact, more specialist support may be required and we would then move to Stage 4. If the child is making progress, we would remain on stage 3.

If the child is successful, their Annual Review will take place once a year with parents, outside agencies and in school support staff being invited to attend. During this meeting, we will track the child's progress more closely and look at whether we need to change their provision in school to support their needs.

Information is gathered and an application is made for an EHCP in consultation with parents. Parents will be provided with an information pack and SENCo will talk through the process to ensure parents are familiar with the structure of the application process.

Evidence gathering and completion of documentation will generally take 6-8 weeks.

There is no guarantee that an EHCP will be granted and if not we review and decide whether to appeal or reapply in 6 months.

If successful, an Annual Review occurs once a year.

Yes, remain at this stage.