



Google Meet



Aloysius
Two Schools,
One Community.

How to use Google Meet

In the event of a bubble closure, your child's class teacher will use Meet through Google Classroom to undertake some teaching online. At St Aloysius, we have adopted a **blended approach** to remote learning built upon pre-existing digital strategy and school values. This will mean that whilst **some** teaching will take place live, the children will also be asked to complete a mixture of hand written work in their school books (these will be sent home with your child) and online work on Google Classroom. All work will be assigned through Google Classroom and will be available to view within the **classwork folder**. Staff will explain where work needs to be completed within the instructions section of an assignment. It is vital that work is handed in to allow staff to provide much needed feedback to the children. Google Meet will enable us to have some *face to face* time with groups of children whilst they are having to isolate, giving us the opportunity to help them progress further with their learning and provide them with some encouragement during what can be a daunting time.

As some parts of lessons will be streamed remotely, there are a few procedures that children will need to adhere to. These will be outlined in our **Pupil Expectations for Google Meet** document. All online teaching and communication will be recorded for the purposes of safeguarding. All recordings will only be stored securely within the school's Google Drive account accessible only to members of the Senior Leadership Team and retained only for the designated time limit in accordance with GDPR. Before any child is allowed to participate in any form of online lessons, parents must sign the **Parent Consent Form** and return this to school.

For further information regarding our approach to remote learning and to view our school policy please visit <http://www.st-alloysius.co.uk/information-for-parents/policies-2/pupil-related-policies/>. For a step by step tutorial as to how to access your child's Google Meet session please click on the following link: <https://youtu.be/qj3ZXbxAeYc>

We have attached some answers below to some frequently asked questions which may be informative.

Google Meet FAQ's:

Will teachers meet one-on-one with students via Google Meet?

Teachers will not meet students one-to-one via Google Meet under any circumstances. Teachers may work in small groups of 4 or more children .

Can students create their own Google Meet?

Students do not have the ability to create their own Google Meets and cannot join a session until a teacher

Can Meet be used to communicate with people outside of St Aloysius?

No Meet cannot be used as a means of communication outside of our organisation. Peoples will only be able to interact with their teacher and the peers within the Google Meet and will only do so when invited by their class teacher or member of staff leading the session. Only pupils who have been invited to join the Google Classroom can access the Google Meet and the link will be removed after the session has concluded.

Is Meet monitored or moderated?

Google Meet is monitored by the staff member who created the classroom, members of the SLT and our school computing lead.

If my child is having trouble accessing Google Meet what can I do?

To help you child access Meet, please watch our step by step video which has been referenced above and read the information within the Google Classroom section of the website. If you are still having further problems please contact the school office who will be able to direct your query to a member of staff who can assist you further.



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inspired by Gospel values.